

Education Agent Application Form

About This Form

This form is used to assess organizations applying to become an Education Agent. Agents must comply with the ESOS Act 2000 and the National Code of Practice for Providers of Education and Training to Overseas Students 2018 (Standard 4 – Education Agents). Applications will be acknowledged within three (3) working days and assessed within ten (10) working days.

Email filled form to **admission@nexusinstitute.edu.au**

1. Organization Details

Organization Legal Name	
Trading Name	
ACN / ABN	
Business Address	
Website	
Phone Number	
Overseas Office Locations	

2. Company Overview

Provide a summary of your organization, including services offered, company structure, and student support services.

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3. International Student Recruitment Experience

3.1 Years of operation in international education recruitment.

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3.2 Countries or regions where students are recruited.

3.3 Education providers currently represented.

3.4 Use of sub-agents and monitoring processes.

3.5 Number of students referred to Australian institutions in the past three years.

4. Compliance and Quality Assurance

Describe how your organization ensures compliance with the ESOS Act, National Code 2018, and ethical student recruitment practices.

5. Value to the Institution

Explain how your organization will support the recruitment of genuine international students.

6. Referees

Please provide 2 Institute partner referees below

Referee 1

Company Name	
Contact Person	
Position	
Phone Number	
Email Address	
Relationship with Applicant	

Referee 2

Company Name	
Contact Person	
Position	
Phone Number	
Email Address	
Relationship with Applicant	

7. Privacy Notice

The institution collects this information to assess education agent suitability and to meet regulatory obligations under the ESOS Act and National Code 2018. Information may be shared with Australian Government agencies and accessed through PRISMS.

8. Education Agent Declaration

- I declare that the information provided is true and correct.
- I understand my responsibilities under the ESOS Act and National Code 2018.
- I agree with the collection and use of information as outlined in the Privacy Notice.

Name of Authorized Representative	
Position	
Signature	
Date	
Documents - • ASIC / Company Registration Details • MARA/QEAC Registration • Company Profile	