

**ONLY LODGE THIS FORM IF YOU WISH TO WITHDRAW FROM YOUR COURSE AND
TERMINATE YOUR ENROLMENT AT NEXUS INSTITUTE OF HIGHER EDUCATION.**

DATE	
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STUDENT DETAILS	
NAME	
STUDENT ID	
PHONE NUMBER	
EMAIL ADDRESS	
ENROLLED IN COURSE	

REASON FOR DISCONTINUATION OF ENROLMENT	

Attached supporting documentation:

Refund

I am also lodging an application for a refund:

☐ Yes

☐ No

Declaration:

I have read and understood Nexus Institute of Higher Education's *Enrolment Policy and Procedure*.

Signature:

Name:

Signature:

Office Use Only

Reference Number:

Received on:

Acknowledged on:

Responsible officer:

Interview or further information
requested (if applicable):

Outcome of review:

Written response provided to the
student on:

Required actions completed on:

Notification of discontinuation of
enrolment on PRISMS on
(international students only):