

Application for Refund Form

Date: /

Student details

Name:

Student ID:

Phone number:

Email address: admin@nexused.
 au

Agent name (if
applicable)

Refund amount requested

AUD: \$

Description of reason for refund

Attached supporting documentation

Refund payment details

Refund payment is to be made to: ☐ the student ☐ another person as indicated on the Letter of Offer

Bank account: Account name: Bank name: BSB No:
Account No:

Declaration:

I have read and understood the Fees *Policy and Procedure* and have completed this form in accordance with the requirements of the Policy. The information I provided in support of my refund request is true, accurate and complete.

Signature

Name:

Signature:

Office Use Only:

Refund Reference Number:

Received on:

Acknowledged on:

Responsible officer:

Interview or further information requested (if applicable):

Outcome of review:

Written response provided to the student on:

Refund payment made on: